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| --- | --- | --- |
| **Applies To / When** | **Requirements**  | **Submit to / Contact for Questions** |
| All Service Providers upon receiving P.O. & Approval must be obtained **PRIOR** to on-site work | Read WI-2043 (formerly WI-433-E-501) Know What P.O.R.T. meansSubmit Form F-132 | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Use or Storage of HazMatApproval: **30 days BEFORE** bringing hazardous materials onsite.This includes bringing HazMat or Paint storage locker onsite. | Submit Form F-133 Provide copies SDSs  | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Use of Paint, Solvent, Adhesive and/or Nonskid Report Due: **Every Monday****NOTE: External Spray Painting must submit MARMC Material Usage Monthly Form Attachment E** | Submit Material Usage Monthly ReportProvide copy of VOC Certifications | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Anticipated Start Run Time/End Time: **Before Start of External Spray Painting and/or Blasting**Use of Paint, Solvent, Blast Grit Report Due: **Every Monday** | Submit Attachment E Form | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Use of Welding Rods Report Due: **Every Monday****submit MARMC Material Usage Form**  | Submit Material Usage Monthly Report Form  | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Fuel Usage (in equip. >=50 bhp, Report Due: **Every Monday**  | Submit Form F-137 (all locations except NNSY)Submit Form [F-143](../../F-143%20-%20Fuel%20Usage%20Log%20-%20NNSY/Current/F-143%20Fuel%20Usage%20Log%20-%20NNSY.docx) (NNSY)  | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Lucille Stokes/757-966-3907lstokes@nassconorfolk.com |
| Bringing Fuel Cell Onsite Approval **30 days BEFORE** bringing fuel cell onsite.Report Due: **Every Monday** | Submit Form F-133Provide copies of SDS | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Joe Moodyjmoody@nassconorfolk.com757-966-3903/757-469-8750 |
| Generate Hazardous Waste: (HW) and set-up of SAA Approval: **5 Days Prior to Start**Report Due: **Every Monday** | Submit Form F-138 Submit Form F-172 | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Joe Moodyjmoody@nassconorfolk.com757-966-3903/757-469-8750 |
| Request for waste drum removal from SAA location or Removal of waste from work site | Submit Form F-139  | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153Joe Moodyjmoody@nassconorfolk.com757-966-3903/757-469-8750 |
| Need for Tanker Truck Request phone call or email **at least 3 days** prior to need | Call or Email | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153 |
| Transfer of Wastewater to Oily Waste Treatment Plant **at least 3 days** prior to transfer | Call or Email | Stephen Davenportsdavenport@nassconorfolk.com757-966-3916/757-793-1153 |