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| **Applies To / When** | **Requirements** | **Submit to / Contact for Questions** |
| All Service Providers upon receiving P.O. & Approval must be obtained **PRIOR** to on-site work | Read WI-2043 (formerly WI-433-E-501)  Know What P.O.R.T. means  Submit Form F-132 | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Use or Storage of HazMat  Approval: **30 days BEFORE** bringing hazardous materials onsite.  This includes bringing HazMat or Paint storage locker onsite. | Submit Form F-133  Provide copies SDSs | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Use of Paint, Solvent, Adhesive and/or Nonskid  Report Due: **Every Monday**  **NOTE: External Spray Painting must submit MARMC Material Usage Monthly Form Attachment E** | Submit Material Usage Monthly Report  Provide copy of VOC Certifications | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Anticipated Start Run Time/End Time: **Before Start of External Spray Painting and/or Blasting**  Use of Paint, Solvent, Blast Grit  Report Due: **Every Monday** | Submit Attachment E Form | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Use of Welding Rods  Report Due: **Every Monday**  **submit MARMC Material Usage Form** | Submit Material Usage Monthly Report Form | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Fuel Usage (in equip. >=50 bhp,  Report Due: **Every Monday** | Submit Form F-137 (all locations except NNSY)  Submit Form [F-143](../../F-143%20-%20Fuel%20Usage%20Log%20-%20NNSY/Current/F-143%20Fuel%20Usage%20Log%20-%20NNSY.docx) (NNSY) | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Lucille Stokes/757-966-3907  [lstokes@nassconorfolk.com](mailto:lstokes@nassconorfolk.com) |
| Bringing Fuel Cell Onsite  Approval **30 days BEFORE** bringing fuel cell onsite.  Report Due: **Every Monday** | Submit Form F-133  Provide copies of SDS | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Joe Moody  [jmoody@nassconorfolk.com](mailto:jmoody@nassconorfolk.com)  757-966-3903/757-469-8750 |
| Generate Hazardous Waste: (HW) and set-up of SAA  Approval: **5 Days Prior to Start**  Report Due: **Every Monday** | Submit Form F-138  Submit Form F-172 | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Joe Moody  [jmoody@nassconorfolk.com](mailto:jmoody@nassconorfolk.com)  757-966-3903/757-469-8750 |
| Request for waste drum removal from SAA location or Removal of waste from work site | Submit Form F-139 | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153  Joe Moody  [jmoody@nassconorfolk.com](mailto:jmoody@nassconorfolk.com)  757-966-3903/757-469-8750 |
| Need for Tanker Truck  Request phone call or email **at least 3 days** prior to need | Call or Email | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153 |
| Transfer of Wastewater to Oily Waste Treatment Plant **at least 3 days** prior to transfer | Call or Email | Stephen Davenport  [sdavenport@nassconorfolk.com](mailto:sdavenport@nassconorfolk.com)  757-966-3916/757-793-1153 |